



2009 Community Stall Application

The Downtown Lawrence Farmers' Market allows non-profit organizations and community information groups to have space at the Market in a designated area within the Market Square area. Rules that groups or individuals must follow while present at the Farmers Market are as follows:

Market Season, Hours & Location

The 2009 season runs from April 11th to November 21st. Saturday Market operates from 7-11 am at 824 New Hampshire Street.

Space Assignment

Community groups are assigned to stall 34E in the Market Square. Stall numbers are located on the curb. A stall space is located within the boundaries of the four dots defining your space. Your tent, table and displays must not extend beyond these dots. Please carry your table and materials into the market.

Tabling Supplies

The market does not provide any equipment. An umbrella, properly secured, is suggested for shade and rain protection.

Parking

Please feel free to pull into the Aquila lot, just south of market, to unload your supplies. We ask that you actually park at least a block away from market in order to insure maximum customer parking during market hours.

DLFM eNews Promotion

The market sends out a weekly shopper eNewsletter with a subscriber list of 1000+. If your group wishes promote its appearance at market, please email a short description of your mission/activities and attach a jpg of logo if available.

Send Completed Application to:

DLFM
PO Box 44-2151
Lawrence, KS 66044
or email to:
farmersmarket@sunflower.com

Community Group Participation Limit: DLFM allows only one stall for one or more community group(s) at a Saturday market day. Any community groups sharing a stall must have already worked out an agreement between themselves on how they will share a stall. They also must together complete a written application.

Equitable Partnership: There is no cost for tabling at any market day. DLFM does reserve the right for the Market Coordinator to ask for in-kind assistance or support from participating community groups to promote the market within our community. If a scheduled group is a no-show, that group loses all participation privileges for the remaining portion of that market season.

Tabling Privileges: The Market Coordinator and/or Board of Directors have the right to refuse tabling privileges to any organization for the following reasons: a) expressions of violence, b) advocating criminal behavior, c) expressions of profanity and obscenity, d) grisly or gruesome displays, or e) inflammatory slogans likely to provoke a disturbance.

Scheduling: Groups must schedule their attendance at with the Market Coordinator at 785.331.4445 or farmersmarket@sunflower.com. A signed Community Group Contract is required prior to participation. Space reservation is not considered final until the signed Contract has been received. Groups that arrive on Market day, not having been previously scheduled, will be advised of the policy and denied attendance that day. All approved groups will be given equal opportunity, but available slots will be filled on a first come, first served, rotational basis. A waiting list may be kept in order to fill slots that become available due to cancellations.

Conduct & Acceptable Activities: *No sales or fundraising of any kind are permitted.* Groups are expected to remain behind their tables and may not shout or exhibit disruptive behavior. Electronic music/sound recordings are not allowed. Community groups using political petition and or political signature gathering are permitted on a rotational basis, along with all other community groups, in order to give opportunity for a broader representation of our community at the farmers' market throughout the market season.

Rules Enforcement: The Board of Directors has authorized the Market Coordinator to enforce the above rules. Violation could mean expulsion from the Market. The Market cannot endorse the opinions or positions of any group or individual.

I have read and agree to the above stipulations if accepted as a community group.

Signed _____ Date _____

Name of Community Group(s) _____

Contact # or email _____

Dates Requested _____

Describe of your purpose with your display at the market

